

Section 8(e) Notice Webinar

April 24, 2012

Office of Chemical Safety and Pollution Prevention

Agenda

- Welcome and Overview
- Section 8(e) Notice highlights
 - Browser-based Application
 - Security
 - Roles
 - Industry Beta Testing
- Demo of CDX Registration and Section 8(e) Notice Web Tool
- Resources
- Questions and Answers



Section 8(e) Notice Highlights & Security

- Browser-based Application
- Submission of Section 8(e) Notice Data facilitated via EPA's Central Data Exchange (CDX)
 - Enables companies to electronically submit data
 - Provides secure exchange of confidential business information (CBI) data
 - Improves security using digital encryption
 - All data is encrypted in transit to Federal Standards
 - Sensitive data is encrypted at rest to Federal Standards
 - All sensitive data remains encrypted at rest until it is behind at least 2-3 Firewalls



Section 8(e) Notice Roles & Responsibilities

- Primary Authorized Official (AO)
 - User who has the ability to authorize and sign a submission
 - Start a form
 - Edit/Delete information on a form
 - Submit a form
 - Retrieve Copy of Record
 - Unlock a form for editing
 - Assign Supports
- Primary Support
 - Enter and edit information for in progress and unlocked forms



Demo of CDX Registration and Section 8(e) Notice Tool





Demo of CDX Registration

Primary Authorized Official





Contact Us

Central Data Exchange Home



Get Started with CDX

Log in with your username and password. If you do not already have an account, please click on "Register with CDX" to create one.

Log in to CDX

Register with CDX

Warning Notice and Privacy Policy

CDX Navigation

About CDX Recent Announcements Frequently Asked Questions Help and Support Terms and Conditions

Welcome

Welcome to the Environmental Protection Agency (EPA) Central Data Exchange (CDX) - the Agency's electronic reporting site. The Central Data Exchange concept has been defined as a central point which supplements EPA reporting systems by performing new and existing functions for receiving legally acceptable data in various formats, including consolidated and integrated data.

Notice

For more information on radiation and accessing radiation monitoring data, please visit: RadNet.

Warning Notice and Privacy Policy

Warning Notice

EPA's Central Data Exchange Registration procedure is part of a United States Environmental Protection Agency (EPA) computer system, which is for authorized use only. Unauthorized access or use of this computer system may subject violators to criminal, civil, and/or administrative action. All information on this computer system may be monitored, recorded, read, copied, and disclosed by and to authorized personnel for official purposes, including law enforcement. Access or use of this computer system by any person, whether authorized or unauthorized, constitutes consent to these terms.

Privacy Statement

EPA will use the personal identifying information which you provide for the expressed purpose of registration to the Central Data Exchange site and for updating and correcting information in internal EPA databases as necessary. The Agency will not make this information available for other purposes unless required by law. EPA does not sell or otherwise transfer personal information to an outside third party. [Federal Register: March 18, 2002 (Volume 67, Number 52)][Page 12010-12013].

Last updated on October 6, 2011.
URL: https://dev.epacdx.net/ssl/cdx/epa_home.asp



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CDX Home » Terms & Conditions.

Terms & Conditions

The access and use of CDX Registration for the electronic submittal of environmental information require the creation of a user ID and password that I must maintain and keep confidential. I will review the following steps concerning the creation and maintenance of a user ID and password.

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Terminating my CDX Account

I agree to notify CDX within ten working days if my duties change and I no longer need to interact with the CDX on behalf of my organization. I agree to make this notification via either the CDX web interface or by notifying the CDX Technical Support staff at 1–888–890–1995. This notification will allow CDX to deactivate my account and protect it from potential abuse by others.

I have reviewed these terms and conditions.





Registration	Contact Us
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Recent Announcements	User Information
Account Login	Osci illiorillation
Registration	Use the TAB key to move from field to field. * = REQUIRED FIELD
Frequently Asked Questions	First Name: Mr 🔻
Help & Support	First Name:
CDX Home	Last Ivalite.
Terms & Conditions	Please choose a User Name – User Name must be a minimum of 8 alpha-numeric characters (no spaces or special characters) and may not begin with a number. If you choose a User Name which is already in use, you will be asked to choose a new User Name.
	User Name:
	Please choose a Password – Password must be a minimum of 8 alpha-numeric characters (no spaces or special characters) and contain at least 1 of each of the following: uppercase character, lowercase character, number. Passwords may not begin with a number nor contain the word "password" nor contain your User Name.
	Password:
	Re-enter Password:
	The Help Desk will use the Secret Question and Answer to authenticate you if you forget your password. Please enter a secret question which has relevance to you and has an answer which is not easily guessed by others.
	Secret Question:
	Secret Answer:
	Next

Last updated on September 27, 2011.
URL: https://dev.epacdx.net/SSL/CDX/pre-reg-userinfo.asp





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Recent Announcements					
Account Login	Organization Information				
Registration	Use the TAB key to move from field to field. * = REQUIRED FIELD				
Frequently Asked Questions	Organization Name:		*		
Help & Support	Registrant's Work Mailing Address 1:		*		
CDX Home	Registrant's Work Mailing Address 2:				
Terms & Conditions	City:		*		
	State/Province:	Alabama	*		
	Zip/Postal Code:		*		
	Country:	UNITED STATES		*	
	E-mail:		*		
	Phone Number:		* Ext.		
	U.S., Canada & Caribbean Islands Phone Format: ###-###-### International Phone Format: 011 + Country Code + City Code + Local Number				
	1 As necessary.				
	Next >>				
		st updated on September epacdx.net/SSL/CDX/pre	r 26, 2011. e-reg-organizationinfo.asp		





Logged in as FRENCH07

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Add Program

- Assessment Cleanup and Redevelopment Exchange System (ACRES)
- Aircraft Reporting and Compliance System (ARCS)
- Compliance Assurance and Enforcement South Central (CAESC)
- Compliance Assurance and Enforcement South Central (CAE-SC)
- Clean Air Report Enforcement System (CARES)
- CROMERR Lite Testing Utility (CROMERRLiteTest)
- CROMERR Submit Now (CROMERRSubmitNow)
- CROMERR Test Sandbox (CROMERRTEST)
- Submissions for Chemical Safety and Pesticide Programs (CSPP)
- Discharge Monitoring Report (DMR)
- Environmental Appeals Board (EAB)
- TESTING FOR EARS DATAFLOW TRANSFERS (EARSTEST)
- Audit Policy Self-Disclosure (eDisclosure)
- NEPA Electronic Filing System (e-NEPA)
- Electronic Notice of Intent (eNOI)
- EPA Personnel Access and Security System (EPASS)
- Federal Bridge Interoperability Test (FBIT)
- Facility Registry System Update Service (FRS-US)
- Green House Gas Reporting (GHG)
- Great Lakes Environmental Database Query System (GLENDA)
- C EPA Internet On Boarding Application (iBoard)
- Exchange Network Grant Semi-Annual Reporting Forms (IEPB)
- Lead-Based Paint Program (LEAD)
- 3rd Party Validation Test Application (LEXIS)
- LT2: LT2, Stage 2, and IDSE Plan/Report Entry (LT2)
- National Emmissions Inventory (Web/Node Integration Pilot) (NElpilot)
- National Environmental Methods Index Contaminants (NEMI-CBR)
- Ozone Depleting Substances (ODS)
- Office of Transportation Air Quality DC FUEL Program (OTAQDCFUEL)
- Office of Transportation and Air Quality EPA Moderated Transaction System (OTAQEMTS)
- Office of Transportation and Air Quality Fuels Registration (OTAQREG)
- Cellulosic Biofuel Waiver Credits Pay.gov Application (OTAQWaiverCredits)





Registration		⊠ Contact Us
About CDX Recent Announcements Account Login Registration Frequently Asked Questions Help & Support CDX Home Terms & Conditions	Add Program ID Use the TAB key to move from field to field. * = REQUIRED FIELD Role: A SUBMITTER Primary Authorized Official Facility ID: * Search EPA Facilities Please enter N/A. Submission Method: WEBFORM FINISHED	Logged in as TESTERB1
	Last updated on September 16, 2011. URL: https://dev.epacdx.net/SSL/CDX/regaddclientrole.asp	





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MyCDX » LexisNexis Identity Proofing

LexisNexis® Identity Proofing

This particular registration requires additional proof of identity. Your options are to use LexisNexis •, an independent 3rd-Party electronic identity proofing service or print, sign and submit a signed form through U.S. Postal Mail to the U.S. Environmental Protection Agency.

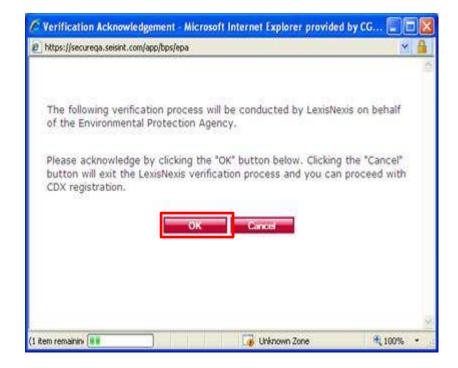
Note: By clicking [Proceed to LexisNexis®] you understand the service is voluntarily and that you are validating personally identifying information including last 4 digits of SSN against a 3rd-Party service LexisNexis®, which will return evidence of validation of your personally identifying information back to the U.S. Environmental Protection Agency. The U.S. EPA will not collect or retain sensitive, personally identifying information such as SSN; however, EPA will receive evidence of identity and organization affiliation validation which may be used to identify you and your organization affiliation for legal purposes.

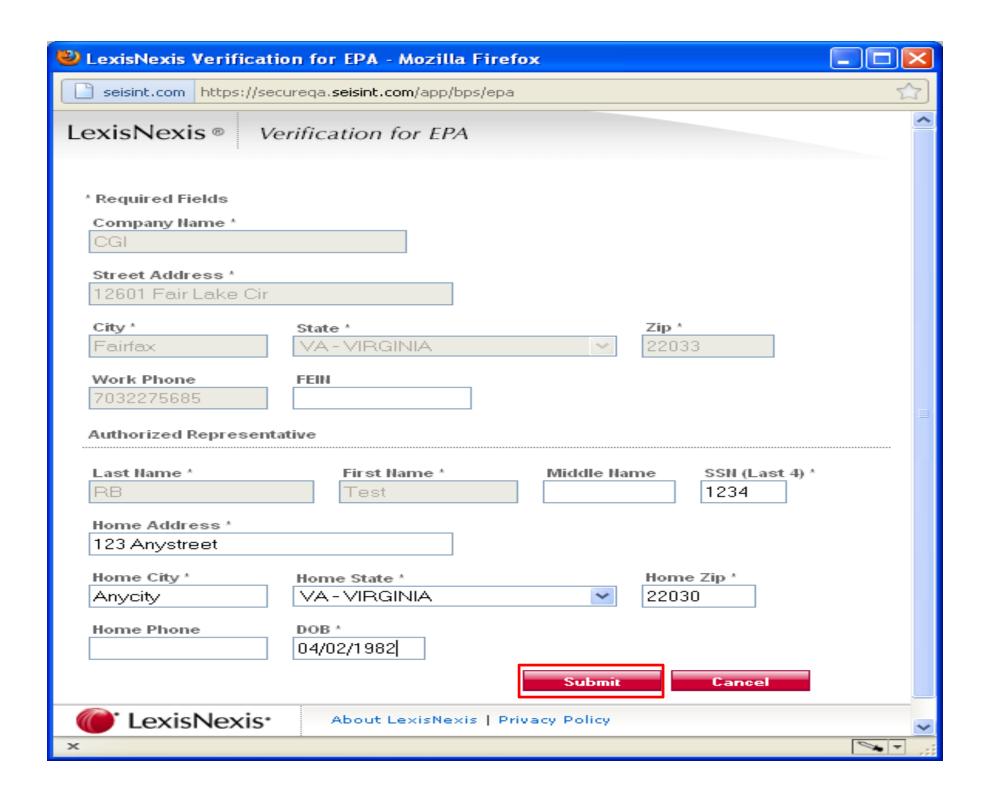
EPA uses third party sites to provide EPA content in a different format that may be useful or interesting to you. The information provided is consistent with the intended purpose of the EPA website. Please be aware that the privacy protection provided on third party sites that are not a part of the epa.gov domain may not be the same as the privacy protection described here.

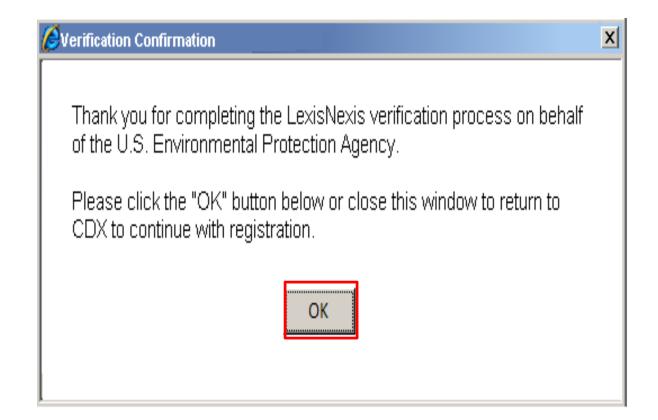
EXIT Disclaimer Proceed To LexisNexis® Sign Paper Form

Last updated on October 17, 2011.

URL: https://dev.epacdx.net/SSL/CDX/LexisNexisConfirmation.asp











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LexisNexis Identity **Proofing Tips**

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MyCDX » LexisNexis Results

LexisNexis® Results

Click the [I have completed my LexisNexis Validation] button to proceed with your CDX processing. The verification score from LexisNexis will be processed and you will be prompted for the next steps.

Click the [I have opted out of LexisNexis Validation] button to proceed with paper validation.

Complete LexisNexis Validation

Opt out of LexisNexis Validation

Cancel Additional CDX Registration

Last updated on October 11, 2011.

URL: https://dev.epacdx.net/SSL/cdx/LexisNexisResults.asp





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Logged in as RBOLDEN3

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MyCDX » CDX ESA

CDX ESA

This particular registration requires proof of identity and a CDX Electronic Signature Agreement. You have previously provided proof of identity to the U.S. Environmental Protection Agency, so you have two options; sign electronically, agreeing to adhere to the terms and conditions of CDX Electronic Signature Agreement or print, sign and submit a signed form through U.S. Postal Mail to the U.S. Environmental Protection Agency.

Once the ESA has been signed, either through electronic validation using the LexisNexis services or through wet ink signature, you will be authorized for your data flow. For any questions regarding the CDX ESA please contact the CDX Help Desk.

SIGN ELECTRONICALLY

SIGN PAPER FORM

CANCEL

Last updated on February 9, 2012.

URL: https://dev.epacdx.net/SSL/cdx/LexisNexisEsignOrPaper.asp





My CDX	☑ Contact Us
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MyCDX	cord in Lina y
Inbox	The eSignature process requires eSignature PIN Verification. Please select exactly 5 questions. The questions that you select should
Change Password	be questions that you can remember, but difficult for anyone else to guess.
Frequently Asked	What is the first and middle name of your oldest sibling?
Questions	What is your favorite vacation destination?
Help & Support	What year and model (yyyy-name) was your first car?
CDX Home	What is your favorite TV show?
	Where did you first meet your spouse?
Terms & Conditions	What is your favorite book?
Logout	What was your first pet's name?
	What is your favorite movie?
	What street was your high school located on?
	What is the name of your home town newspaper?
	What is your favorite hobby?
	What is the name of the hospital where you were born?
	Who is your favorite all-time entertainer?
	What was your high school's mascot?
	What is your favorite song?
	✓ What is your best friend's last name?
	☑ What is the last name of your favorite teacher?
	✓ Where did you graduate from high school?
	☑ What is your favorite pet's name?
	✓ Who is your favorite author?
	Save Answers Reset
	Last updated on September 20, 2011.
	URL: https://dev.epacdx.net/SSL/CDX/eSigPin_Entry.asp



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My CDX Logged in as TESTERB1 About CDX MyCDX » eSIG-PIN Entry **Recent Announcements** eSIG-PIN Entry

Thank you! You have entered answers to your eSIG-PIN questions. You should receive an e-mail notification and receive a MyCDX Inbox message.

To help you remember your questions & answers, the MyCDX Inbox message contains the questions that you selected. If you ever forget your questions and answers, you may contact the CDX Help Desk to receive an eSIG-PIN Reset Authorization Code.

You may now proceed to electronically sign your ESA by clicking the continue button below.

Continue

Last updated on September 20, 2011.

URL: https://dev.epacdx.net/SSL/CDX/eSigPin_EntryComplete.asp





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CDX ESA

egistration Logged in as TESTERB1

The CDX electronic signature agreement (ESA) is an agreement between yourself and CDX that will authorize your electronic signature. By signing the ESA you agree to adhere to the conditions listed on the agreement below. Once the ESA has been signed, you will be authorized to sign and/or encrypt information for your data flow. For any questions regarding the CDX ESA please contact the CDX Help Desk.

(Name of Electronic Signature Holder)

- (1) Agree to protect the electronic signature credential, consisting of my Central Data Exchange (CDX) user identification and password, from use by anyone except me. Specifically, I agree to maintain the secrecy of the password; I will not divulge or delegate my user name and password to any other individual; I will not store my password in an unprotected location; and I will not allow my password to be written into computer scripts to achieve automated login;
- (2) Agree to contact the U.S. EPA CDX Help Desk at 1-888-890-1995 as soon as possible, but no later than 24 hours, after suspecting or determining that my user name and password have become lost, stolen or otherwise compromised;
- (3) Understand that I will be informed through my registered electronic mail (e-mail) address whenever my user identification or password have been modified:
- (4) Understand that CDX reports the last date my user identification and password were used immediately after successfully logging into CDX;

SIGN ELECTRONICALLY

CANCEL





Registration	
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	CDX ESA
	The CDX electronic signature agreement (ESA) is an agreement between yourself and CDX that will authorize your electronic
	signature. By signing the ESA you agree to adhere to the conditions listed on the agreement below. Once the ESA has been signed, you will be authorized to sign and/or encrypt information for your data flow. For any questions regarding the CDX ESA please
	contact the CDX Help Desk.
eSignature Widget	close
1. Login into CI	DX 2. Answer Secret Question 3. Sign File
User:	Question:
TESTERB1	What is your best friend's last name?
Password:	Answer:
•••••	test
Welcome Test RB	Correct Answer
	(3) Understand that I will be informed through my registered electronic mail (e-mail) address whenever my user identification or password have been
	modified:
	(4) Understand that CDX reports the last date my user identification and
	password were used immediately after successfully logging into CDX;
	SIGN ELECTRONICALLY CANCEL
	Last updated on September 19, 2011.
	URL: https://dev.epacdx.net/SSL/CDX/CromerrEsa_KickOff.asp





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Online Registration Completion

Congratulations! You have successfully completed the online portion of CDX registration. You should receive an e-mail confirmation shortly confirming receipt of your information.

Finished

Last updated on September 27, 2011.

URL: https://dev.epacdx.net/SSL/CDX/cdxwelcome.asp

CDX Help Desk: (888) 890-1995 | (970) 494-5500 for callers from Puerto Rico and Guam

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Demo of Section 8(e) Notice Web Tool

Primary Authorized Official







MyCDX

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Logged in as CGIOPPTUSER 1

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Central Data Exchange - MyCDX

Welcome, Last Login: February, 6, 2012
Dr. CGI Federal Registered Since: December 23, 2011
Recertification Date: December 23, 2011

CDX Registration Status: Active

You have 10 new messages in your Inbox

 Change System Password
 Edit Personal
 Edit Current Account
 Add New Employer

 Information
 Profiles
 Profile

Available Account Profiles:

- CSPP: Primary Authorized Official
- CSPP: Secondary Authorized Official
- TSCA: eTSCA Client Download and View Support Registrants

Last updated on October 20, 2011.

URL: https://cdx.epa.gov/SSL/cdx/MyCdx.asp



Chemical Information Submission System



TSCA Section 8(e) Reporting rule requires any person who manufactures (including imports), processes, or distributes in commerce a chemical substance or mixture and who obtains information which reasonably supports the conclusion that such substance or mixture presents a substantial risk of injury to health or the environment shall immediately inform EPA of such information unless such person has actual knowledge that the Administrator has been adequately informed of such information.

The software includes embedded help files and downloadable user manual to guide you through the 8(e) Notice submission process. Submit information for all reportable chemical substances in one 8(e) Notice form.

Under TSCA Section 8(d), EPA has the authority to publicize rules to require producers, importers, and processors to submit lists and/or copies of ongoing and completed unpublished health and safety studies. EPA's TSCA Section 8(d) Health & Safety Data Reporting Rule was established to gather health and safety information on chemical substances and mixtures needed by EPA to carry out its TSCA mandates (i.e., to support OPPT's Existing Chemicals Program and Chemical Testing Program and to set priorities for TSCA risk assessment/management activities). OPPT has also used its TSCA Section 8(d) authority to gather information needed by other federal agencies and EPA program offices. Chemicals that are designated or recommended for testing by the TSCA Interagency Testing Committee (ITC) may be added to the rule via immediate final rulemaking (up to 50 substances per year). Non-ITC chemicals can be added to the Section 8(d) rule via notice and comment rulemaking.

Paperwork Reduction Act Notice

The information collection requirements contained in this proposed rule have been submitted for OMB approval under PRA, 44 U.S.C. 3501 et seq. The ICR document prepared by EPA, identified under EPA ICR No. 2412.01 and OMB control number 2070-NEW, is available in the docket for the proposed rule. The ICR addresses the incremental changes to the currently approved ICR documents that cover the existing reporting and record keeping programs that are approved under OMB control numbers 2070-0004, 2070-0033, and 2070-0054. An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. The amended information collection activities contained in this proposed rule are designed to assist the Agency in meeting its responsibility under TSCA to receive, process, and review reports, data, and other information. As such, responses to the collection of information covered by this ICR would still be mandatory, but with the final rule, respondents would be required to use the CISS reporting tool.

Authority

The Government Paperwork Elimination Act (GPEA) (44 U.S.C. 3504) provides that, when practicable, Federal organizations use electronic forms, electronic filings, and electronic signatures to conduct official business with the public. EPA's Cross-Media Electronic Reporting Regulation (CROMERR) (40 CFR part 3) (Ref. 2), provides that any requirement in title 40 of the CFR to submit a report directly to EPA can be satisfied with an electronic submission that meets



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Forms

TSCA Section 8(e) Reporting rule requires any person who manufactures (including imports), processes, or distributes in commerce a chemical substance or mixture and who obtains information which reasonably supports the conclusion that such substance or mixture presents a substantial risk of injury to health or the environment shall immediately inform EPA of such information unless such person has actual knowledge that the Administrator has been adequately informed of such information.

User Management

Manage the access rights of Supports for each Section 8(e) Notice form. For every Support the Authorized Official may grant him/her the ability to edit (but not unlock, create, delete, or submit) the form.

Resources

A helpful guide that describes the Section 8(e) Notice system and provides useful links for further usability instruction.

Authorized Official

An Authorized Official has the ability to create, amend, and unlock Section 8(e) Notice forms. The Authorized Official must also submit completed forms electronically. Finally, the Authorized Official has the ability to assign Supports to individual forms.



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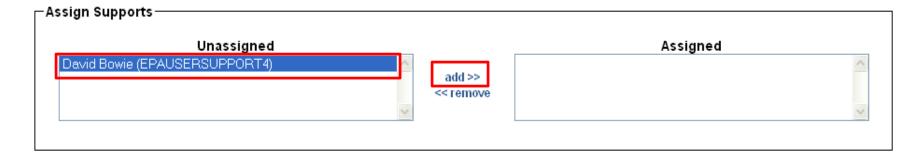
USER MANAGEMENT

The Authorized Official is responsible for restricting a Support's access to select forms by assigning or unassigning them to each case number. The Support can access and edit only those forms for which the Authorized Official has granted access. Select a case number from the **Case Number** drop-down menu, and assign a Support to the form by highlighting the individual and clicking the **add** link. To unassign a Support, highlight the individual and click the **remove** link. To highlight and assign or unassign multiple Supports, hold down the **Ctrl** or **Shift** keys on the keyboard and click each Support before moving. You must click the **Save** button after each case number assignment.

Case Number: 8EHQ-1202-12946 ▼

8EHQ-1202-12946

Chemical Alias: Xenobiotic





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TSCA Section 8(e) Reporting rule requires any person who manufactures (including imports), processes, or distributes in commerce a chemical substance or mixture and who obtains information which reasonably supports the conclusion that such substance or mixture presents a substantial risk of injury to health or the environment shall immediately inform EPA of such information unless such person has actual knowledge that the Administrator has been adequately informed of such information.

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Items per page:



SECTION 8(e) NOTICE

- To start a new 8(e) Notice in CDX, click the Start New Submission button.
- To edit an In Progress notice, click the case number link in the Case Number column in the table below.
- To access and edit a form previously Submitted through CDX, unlock the form by clicking the lock icon (in) and enter your passphrase originally associated with the selected form. All additional changes made to a submission will be submitted as an amendment. Click the green arrow icon (♣) to download a copy of record for a submitted form.
- You may delete any form that has not yet been submitted by clicking the delete icon (X).

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•	4 items found.				is per page.		
	Case Number 💠	Chemical Alias 💠	Status \$	Modify Date \$	Submission Date \$	Copy of Record	Action
	8EHQ-1202-12946	Xenobiotic	📴 Submitted	02/28/2012	02/28/2012		ê
	8EHQ-1202-42956		🖹 In Progress	02/28/2012			×
	8EHQ-1202-84215		🖹 In Progress	02/28/2012			×
	8EHQ-1202-90155	Romulan Surprise	📴 Submitted	02/29/2012	02/29/2012	•	A

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Export options: 🕢 CSV | 🛣 Excel | 🖸 XML | 🔁 PDF

Start New Submission



0





Please create a passphrase that is at least 8 characters in length and does not exceed 20 characters. To protect your account, your passphrase should contain a combination of letters and numbers. The passphrase you create may include spaces but should not contain special characters (for example, +,?, and *). You can associate the same passphrase with multiple submissions.

New Passphrase

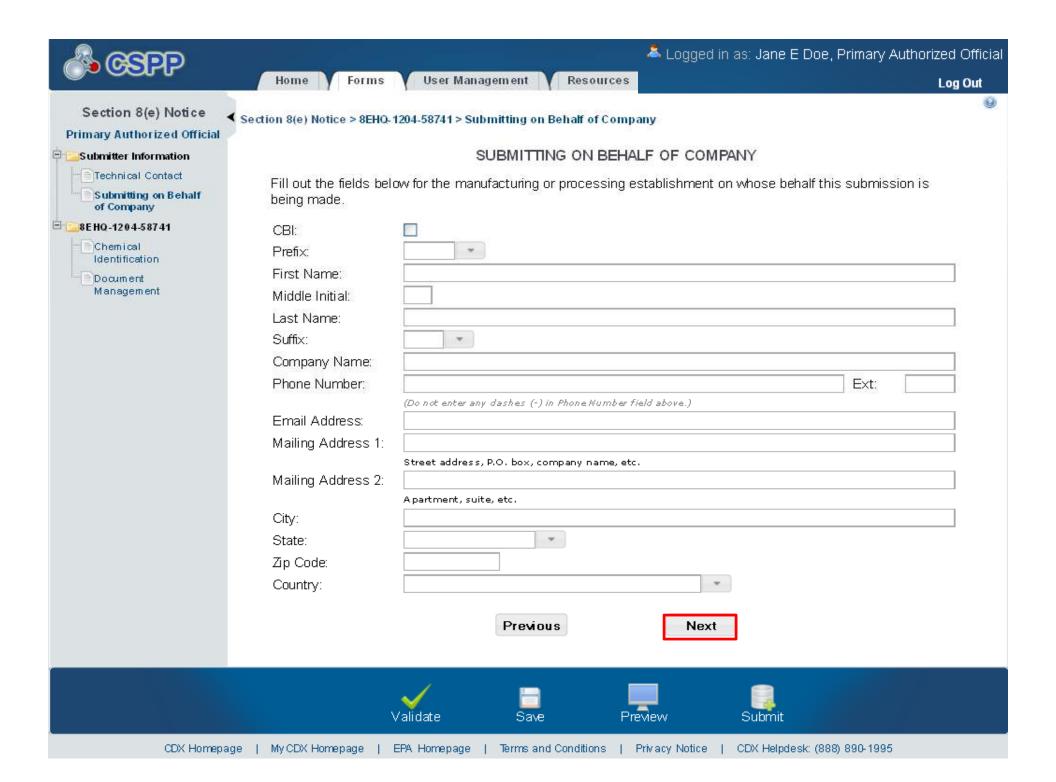
Confirm New Passphrase

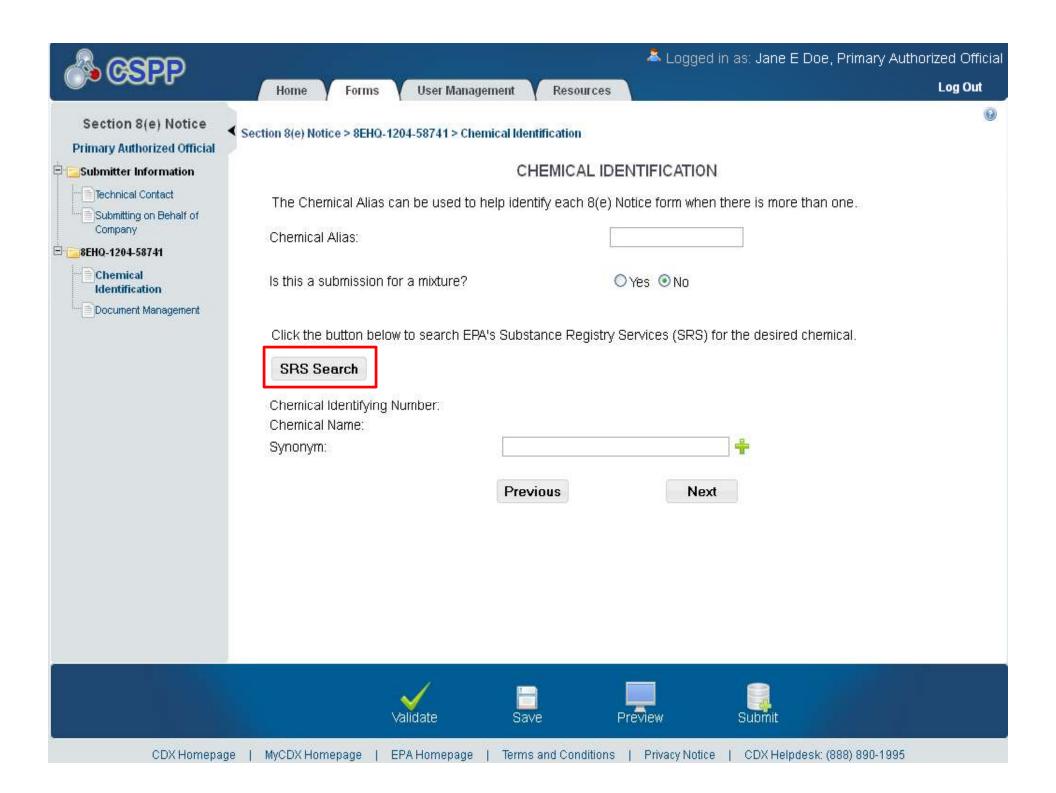
A passphrase can only be created by an Authorized Official for an individual form. Your passphrase will be used as an encryption key to protect the contents of your data. As an Authorized Official, you are responsible for remembering your passphrase and distributing it to only authorized Supports.

Note: You will be responsible for remembering the passphrase and distributing it to only authorized Supports for the case number. If you forget the passphrase, you will not be able to access the Section 8(e) Notice Form submission to print, submit, or make changes.

Cancel

Next











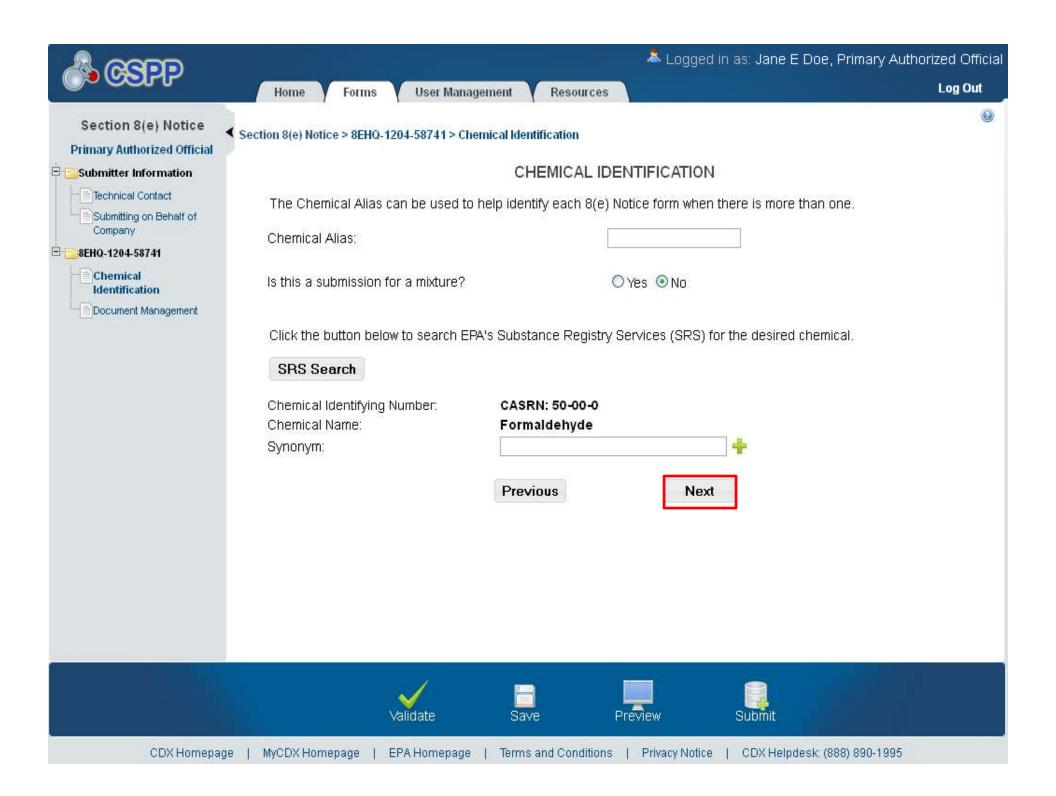
Enter the specific or partial, currently correct Chemical Abstracts (CA) Index name as listed on the TSCA Inventory **and/or** the exact corresponding Chemical Abstract Services Registry Number (CASRN) for each reportable chemical substance at your site. Click Search and select the appropriate CA Index name/ CASRN combination from EPA's Substance Registry Services (SRS).

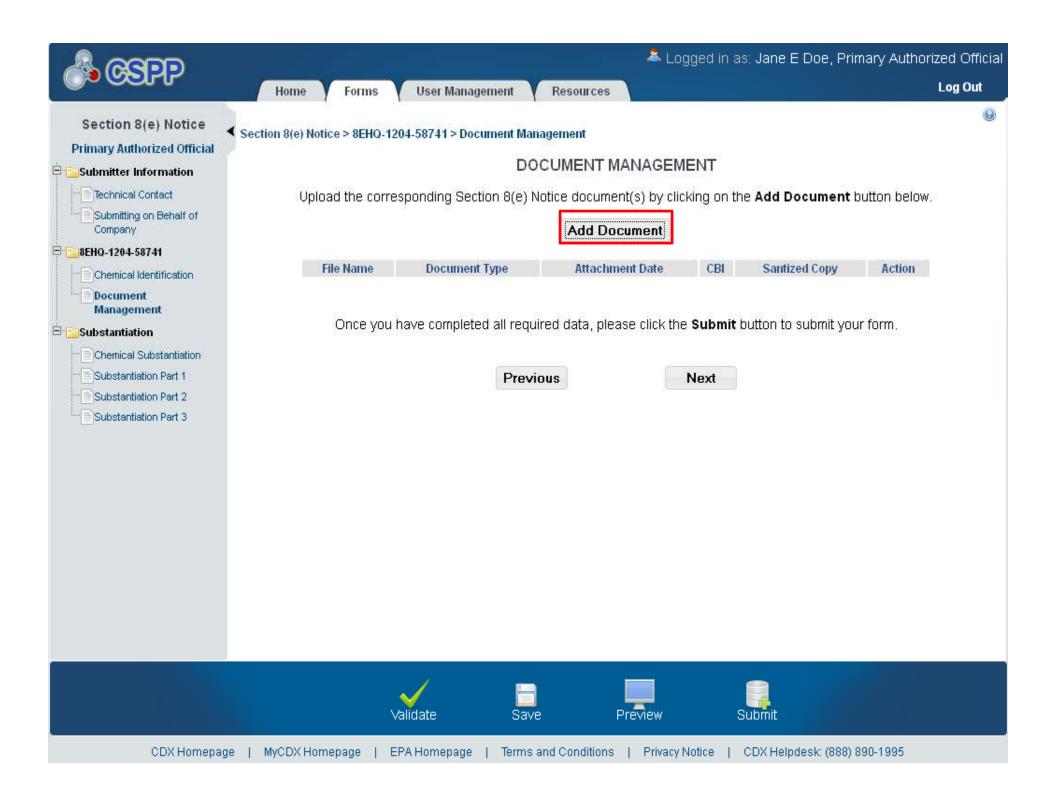
. CASRN:	Matches exactly	50000
2. CA Index Name or Other Synonym	Matches Exactly *	
		Search

OR

Enter the specific or partial, currently correct Accession Number as listed on the TSCA Inventory **and/or** the exact or partial corresponding Generic Name for each reportable chemical substance at your site. Click Search and select the appropriate Accession Number/ Generic Name combination from EPA's Substance Registry Services (SRS).

Please search by Accession Number and/or Generic Name				
1. Accession Number:	Matches Exactly ▼			
2. Generic Name:	Matches Exactly ▼			





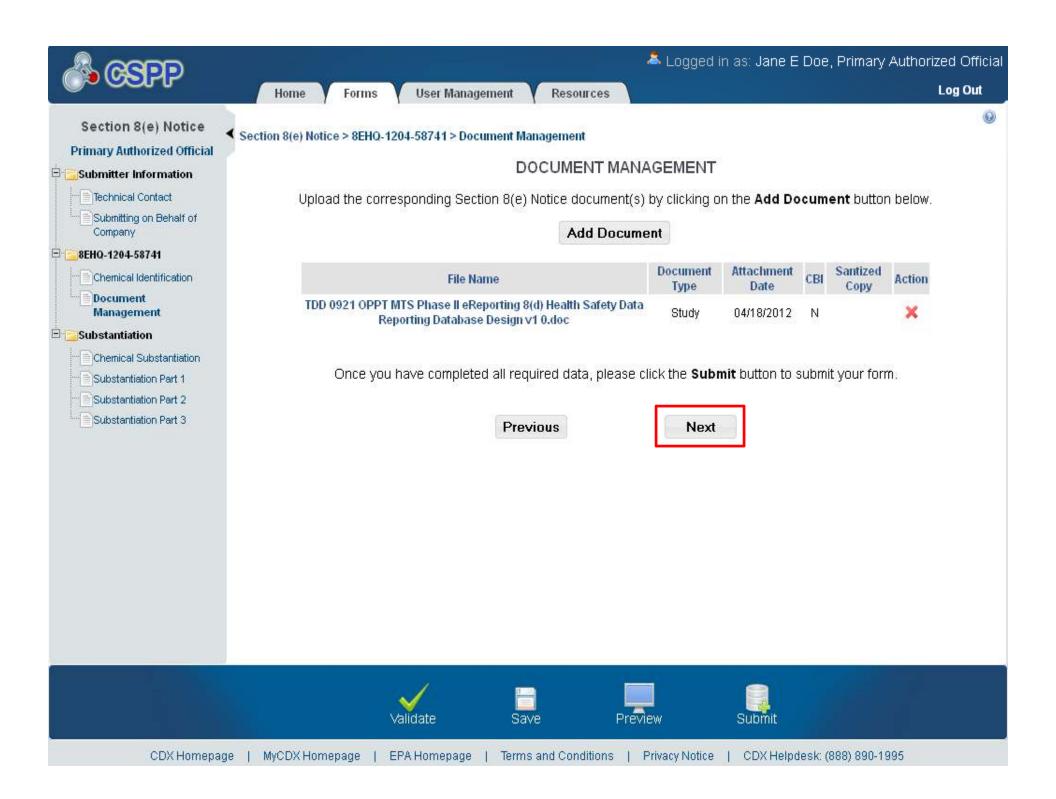


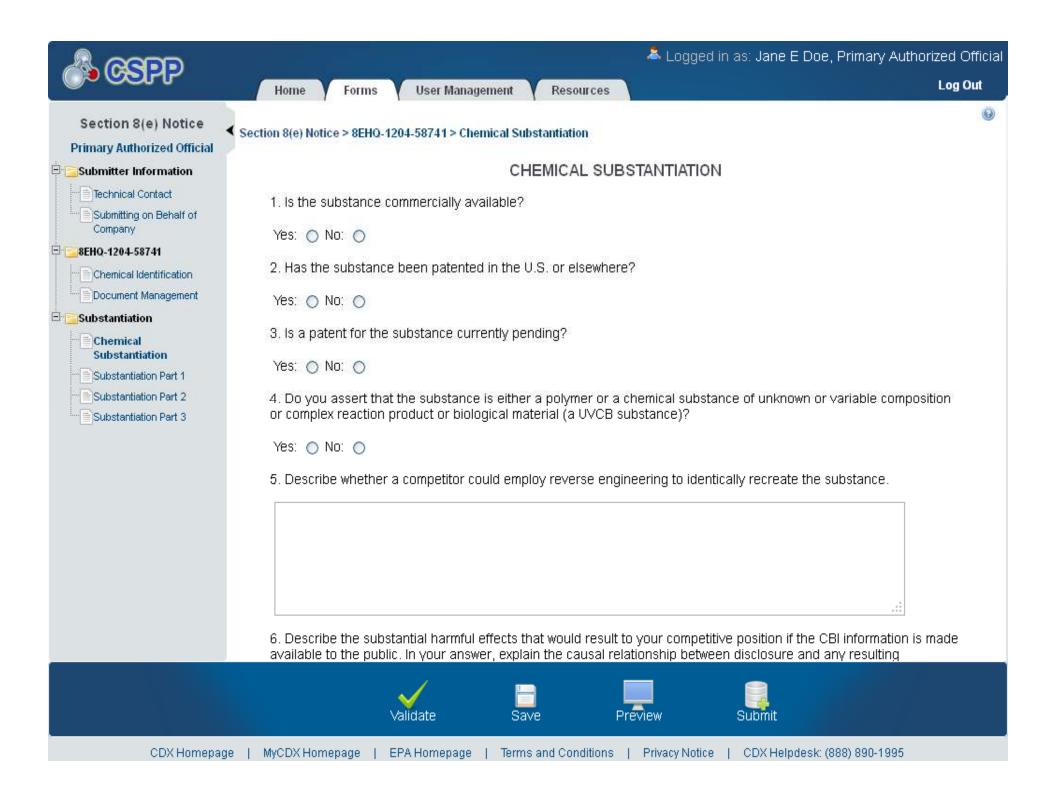
DOCUMENT MANAGEMENT

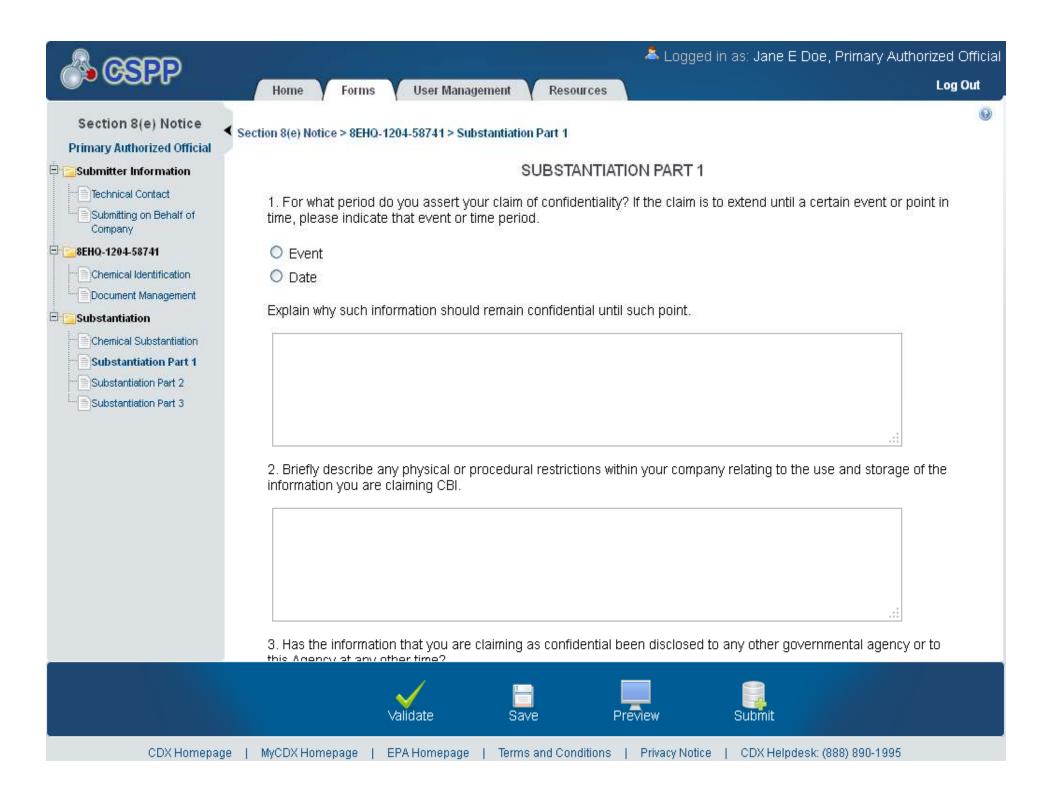
Select the document type and browse for the document. If the document to be attached is not a study or an abstract/summary, it is to be identified as a supplemental document.

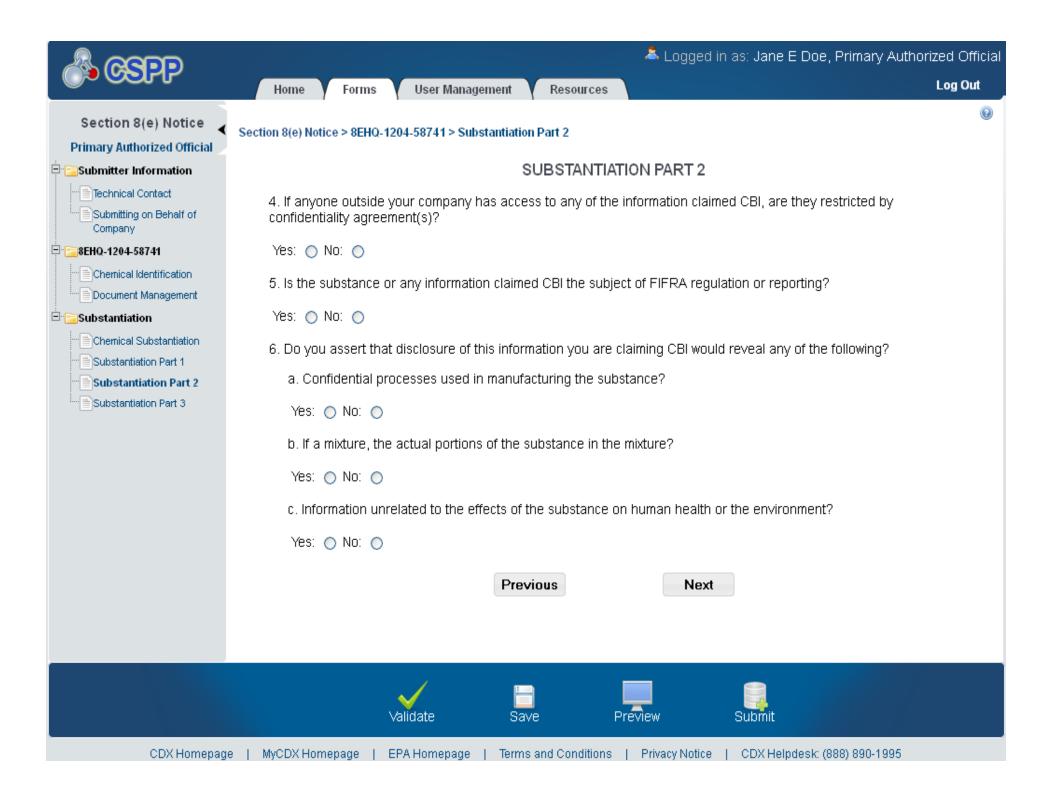
Note: For security purposes, documents are only saved when there are no validation errors. If there are any validation errors, all documents must be reattached.

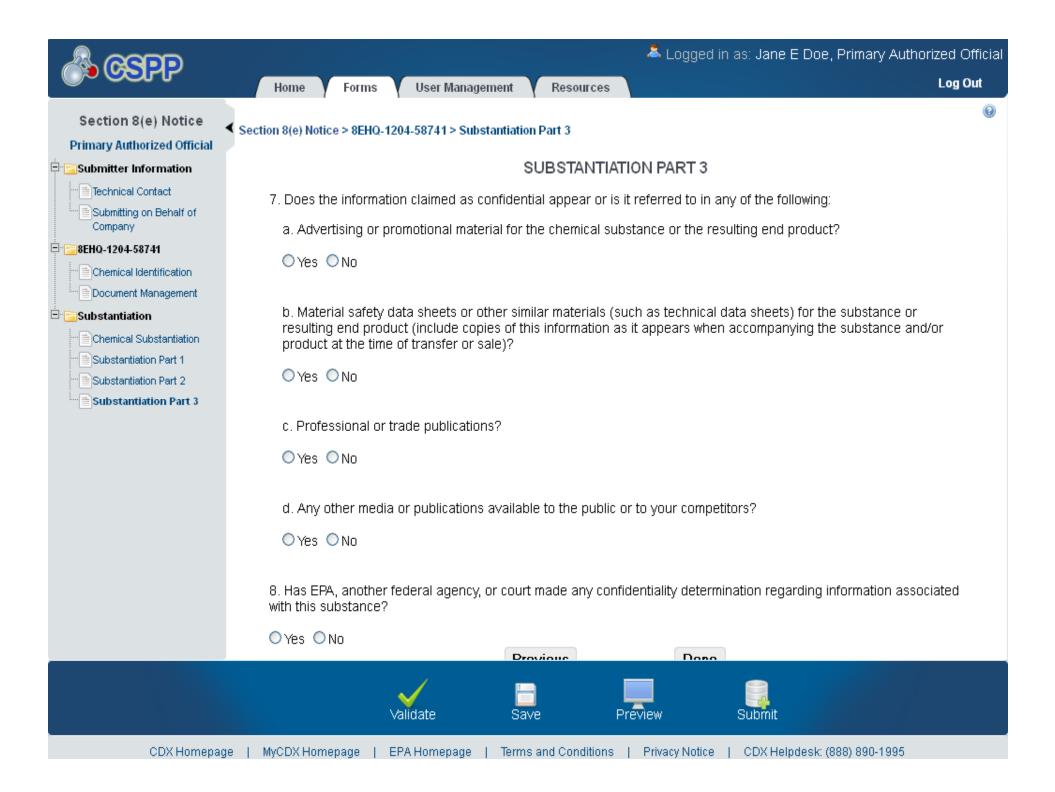
CBI:		
Document Type:	Study	
Original Document:	Brow	se
	OK Cancel	





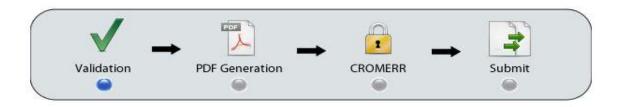












Running validation on your Form U data



Processing, Please wait...

(Please disable any pop-up blockers within your internet browser settings to allow for the validation pop-up to be displayed if validation errors are present.)

Resources

- Resources
 - CDX Registration and Section 8(e) Notice User Guides: www.epa.gov/oppt/tsca8e
 - Resources screen within Section 8(e) Notice application
- Contacts
 - CDX Helpdesk:
 - 888-890-1995
 - helpdesk@epacdx.net
- Industry Beta Testing (May 14th May 18th)
 - Email <u>tscareporting@epa.gov</u> to participate



Questions



